



PEO Services Provider for

Collection *Agencies*

2017 Services brochure

Lean Staffing
Solutions

Empowering you to grow without limits

www.lean-staffing.com

TOLL FREE: 888-323-9995

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Key reasons to consider *Lean Staffing Solutions PEO*

PEO (Professional Employer Organization) is simply a relationship in which you select a provider to become your dedicated HR management and benefits administration partner, and deliver a broad range of HR services through a “co-employment” model.

Key reasons to consider Lean Staffing Solutions PEO, include:

- Guidance from a trusted Back Office Partner who is dedicated to helping your organization, proactively manage your employees, and assisting during open enrollment to help you make the right business decisions
- Shared responsibilities with a leading authority on employment risk
- The ability to scale up or down with a minimal impact on your infrastructure

Our unique, personalized approach to recruiting consists in the following measures which allow us to focus on our candidate's strengths as well as the needs of the position.

- ✓ Full understanding of your company's culture
- ✓ Development of the appropriate job description, title, and compensation range
- ✓ Identification, analysis, and investigation of candidates based on position requirements and, more importantly, personality traits and tendencies
- ✓ Job description development
- ✓ Wage and salary surveys
- ✓ Process review
- ✓ Interviewing and selection training

Comprehensive PEO collection services

We work with each client to review documentation and, when necessary, offer suggestions to improve their recovery. Lean Staffing Solutions have assembled the most knowledgeable staff of experts to not only work closely with you but to listen to the individuals who have been assigned for collection. Our collectors are properly trained in the best techniques to yield a successful collection.



- ✓ Trace customer to new contact information using TLO software.
- ✓ Confer with customer by telephone in attempt to determine reason for overdue payment.
- ✓ Request appropriate form letters to customers to encourage payment of delinquent accounts or confirm agreements to settle accounts.
- ✓ Record information about financial status of customer and status of collection efforts using automated collections software.
- ✓ Obtain and review appropriate correspondence and documents, both paper and electronic that pertain to the account.
- ✓ Establish payment schedule and grant extensions of payment deadline
- ✓ Set up goals and follow up results of collector's representatives.
- ✓ Direct communication with Law Office to determine accounts to be worked on.

Qualified Staff We Offer

Debt Collectors

The collector will be responsible for handling inbound and outbound calls to reach out customers in an effort to secure funds for overdue payments, loans, or bills. He/She will act as the middleman between a creditor and the customer to manage the accounts. The collector will be accountable for reviewing the debtor's account to recover the debt for the client and perform follow up. In addition he/she will be responsible for managing the accounts in accordance with the Fair Debt Collection Practices Act.





BARRANQUILLA, ATLÁNTICO.

Our main facility is located in Barranquilla, Colombia in a brand new Class A building that was built only 2 years ago and has all major requirements to ensure the staff has all necessary tools to avoid any service Interruptions.



*Come Join Us,
Let's Grow Together!*

www.leanstaffing.com

Contact us

1-(888) 323-9995